

Government Institutes/ABS Consulting
presents an environmental course you don't want to miss!



Get the Environmental Training you Need...

THE

Environmental Compliance Bootcamp™

Whether you're new to the environmental field or need a refresher on the major environmental laws and regulations, this dynamic course is right for you!

September 8-12, 2003 • San Diego, CA
October 20-24, 2003 • Atlanta, GA
November 3-7, 2003 • Las Vegas, NV

Gain knowledge and insight from proven regulatory experts.

In just one week your understanding of the environmental field will expand significantly.



“Three very knowledgeable instructors—passionate about their field and very good speakers.”

Frank Cox • Roche Carolina

 **ABS Consulting**

 **Government Institutes** • 4 Research Place, Suite 200 • Rockville, MD 20850
Tel: (301) 921-2345 • Fax: (301) 921-0264 • www.govinst.com

Environmental Compliance Bootcamp™

September 8-12, 2003 • Holiday Inn on the Bay • San Diego, CA
 October 20-24, 2003 • Omni Hotel at CNN Center • Atlanta, GA
 November 3-7, 2003 • The Westin Casuarina Hotel • Las Vegas, NV

Program Agenda

Day One

8:00 am Registration; Coffee and Pastries

8:30 am The Basics of Environmental Law and Compliance

- Enforcement trends
- Market forces
- Compliance incentives
- Public concerns
- Similarities and differences between laws
- Common components: reporting, recordkeeping, permits, training, sampling requirements, etc.
- Command-and-control vs. market-based incentives

10:30 am Making Sense of the Federal Register

- Finding what you need
- Staying on top of the ever-changing requirements

11:00 am The Clean Air Act

- Operating permit program
- Air toxics program
- Emissions limitations
- Enforcement
- Review newly regulated air emission sources

12:00 pm Lunch on your own or with colleagues

1:00 pm The Clean Air Act (continued)

- Modifying or reconstructing facilities
- Routine repair, replacement, and maintenance
- Controlling accidental releases
- Phaseout of CFCs

2:45 pm What You Should Know About Superfund

- Brief synopsis of Superfund and its components
- Reporting requirements
- How to avoid becoming involved in this program

**4:15 pm Networking Opportunity, hosted by ABS Consulting/
Government Institutes**

An invaluable opportunity for you to meet informally with your instructors and colleagues to discuss your specific concerns.

Day Two

8:00 am Coffee and Pastries

8:30 am RCRA: What the Law Requires

- Cradle-to-grave waste management
- Definition of solid and hazardous waste
- Notification requirements
- Hazardous waste manifests

10:30 am Identifying Your Hazardous Wastes

- Discarded material
- When a waste is a solid waste
- When a solid waste is a hazardous waste
- Understanding the hazardous waste lists
- Defining a hazardous waste by its characteristics: ignitability, corrosivity, reactivity, or toxicity

11:45 am Lunch on your own or with colleagues

12:45 pm RCRA: What It Means in Day-to-Day Operations

- Container storage requirements
- Accumulating wastes
- Obtaining an EPA ID number
- Large vs. small quantity generators
- Reporting and recordkeeping
- Personnel training
- Labeling and manifesting
- Reportable quantities

2:30 pm The Emergency Planning and Community Right-to-Know Act (EPCRA) Requirements and Pollution Prevention

- Reporting and notification requirements
- Inventory reporting
- Toxic Chemicals Release Reporting (Form R)
- Role of Material Safety Data Sheets (MSDSs)
- Overview of pollution prevention strategy from a national level
- Learn the basics of the Waste Minimization National Act
- Before you are forced to, see why it is important to start minimizing waste now

4:30 pm Adjourn

Day Three

8:00 am Coffee and Pastries

8:30 am Managing PCBs

- Conducting a PCB inventory
- Registration requirements
- Labeling and recordkeeping
- Annual reporting obligations
- Storage and disposal
- Cleanup requirements

9:30 am Managing Asbestos

- Hazard assessment and ranking
- Asbestos identification and surveys
- Asbestos program manager responsibility
- Work practices

10:45 am Managing Lead

- Inspecting and monitoring for lead hazards
- Personal and respiratory protection equipment
- Documentation and recordkeeping
- Employee training

12:00 pm Lunch on your own or with colleagues

1:30 pm Hazardous Materials Transportation

- Placarding and safety requirements
- DOT regulations
- The manifest system

3:30 pm Underground Storage Tanks

- Mandated cleanup of leaks
- Tank management obligations
- Monitoring, testing, and reporting

4:30 pm Adjourn

Day Four

8:00 am Coffee and Pastries

8:30 am Clean Water Act: What the Law Requires

- Permit process
- Water quality-based effluent limits
- Technology-based effluent limits
- Point and non-point sources
- The pretreatment program

11:00 am Clean Water Act: What It Means in Day-to-Day Operations

- Discharge monitoring reports
- Review an actual water quality permit

11:30 am Lunch on your own or with colleagues

12:30 pm Storm Water Discharges and Permits

- Permits
- Monitoring storm events

3:00 pm Spill Prevention and Release Reporting

- Spill prevention control and countermeasure plans
- Responding to discharges and spills
- Spill notification

4:30 pm Adjourn

Day Five

8:00 am Coffee and Pastries

8:30 am Environmental Audits and Inspections

- Setting up an internal audit program
- Do's and don'ts of audits
- Communicating the results and fixing the problems
- The essentials of documentation and recordkeeping
- What you should or shouldn't do during an inspection
- Who should meet with the inspector

10:00 am Environmental Training Requirements: An Integrated Approach

- How to plan an effective program
- Current trends
- Key elements in conducting a needs analysis

12:00 pm Adjourn

Can't attend any of these offerings?

Special 3-day version!

Topics from days 1-3 of our agenda will be covered in this special version in Hawaii!

December 8-10, 2003 • Honolulu, HI

Is your 2003 budget depleted?

Attend our Orlando course in 2004!

January 26-30, 2004 • Orlando, FL

**Dates are subject to change. Call for hotel information.*

Also from ABS Consulting/Government Institutes

“Best of the Bootcamp” Compliance Lessons Available in VHS and CD-ROM Formats

In cooperation with TV Worldwide, ABS Consulting/Government Institutes is offering a series of eight Environmental Compliance Bootcamp lessons on easy-to-use videotape or convenient CD-ROM.

Register for your lessons individually or enroll in the specially priced lesson series – all without taking a day away from your job or paying a dime in travel costs.

Invest in the VHS videotape or CD-ROM (RealPlayer® required) format – either way, you'll receive with your lesson a printed copy of the instructor's slides and a short exam you can submit to ABS Consulting/Government Institutes for continuing education credit and a Certificate of Completion (80% passing score).

Purchase the Entire Set or Select from Eight Practical Lessons:

The Clean Water Act: What the Law Requires

(84 minutes, 2 parts) • VHS PC# 7002 • CD-ROM PC# 7019 • \$295

Storm Water Discharges and Permits

(38 minutes) • VHS PC# 7004 • CD-ROM PC# 7020 • \$295

Spill Prevention Control and Countermeasure (SPCC) Plans

(34 minutes) • VHS PC# 7006 • CD-ROM PC# 7021 • \$295

RCRA: What the Law Requires

(59 minutes - 2 parts) • VHS PC# 7008 • CD-ROM PC# 7022 • \$295

Fundamentals of Pollution Prevention

(35 minutes) • VHS PC# 7010 • CD-ROM PC# 7023 • \$295

Fundamentals of Environmental Audits

(21 minutes) • VHS PC# 7012 • CD-ROM PC# 7024 • \$295

Preparing for Environmental Compliance Inspections

(25 minutes) • VHS PC# 7014 • CD-ROM PC# 7025 • \$295

Emergency Planning and Community Right-to-Know Act (EPCRA) Requirements

(40 minutes) • VHS PC# 7016 • CD-ROM PC# 7026 • \$295

Entire Set: All 8 Lessons — \$1,960 (\$400 savings!)

VHS Set: #7018 • CD-ROM Set #7027

These videos are also available as online webcasts using streaming video technology. Call (301) 921-2345 to order today!

Meet Your Chairman



Jay Collert, CHMM, CET, is Director of Environmental Consulting and Training, ABS Consulting and Environmental

Bootcamp Program Chairman. He has extensive training and environmental experience through his 17-year career in the United States Air Force. He was a course developer and instructor for the Environmental Support course for five years and had six additional years of experience as a superintendent in the Environmental Management Offices of several U.S. Air Force Bases.

Meet Your Speakers



Michael Owen, CHMM, CET, CSP, is a Senior Consultant with ABS Consulting. He has provided safety-related training and

consulting services for over 20 years. He develops and instructs courses on various health and safety topics, including HAZWOPER, hazard communication, AHERA, NESHAP, lead, fall protection, confined spaces, and emergency response to environmental releases.



Rolf R. von Oppenfeld is Managing Partner with the Team for Environmental Science and Technology Law (TESTLaw) Practice Group, operating under

the law firm von Oppenfeld, Hiser & Freeze, P.C., with western regional offices in Phoenix, AZ and eastern regional offices in Columbia, SC. Mr. von Oppenfeld is an "AV" rated attorney (Martindale-Hubbell's highest rating) and has been listed in The Best Lawyers in America (1993-1996 editions). Mr. von Oppenfeld previously worked as a chemist for the EPA.

Hotel Accommodations

Environmental Compliance Bootcamp • September 8-12, 2003

Holiday Inn on the Bay

1355 North Harbor Drive • San Diego, CA

Tel: (800) 877-8920 • Fax: (619) 235-0117

Natural beauty, perfect climate, exciting attractions, a rich heritage – San Diego is second to none when it comes to having everything a traveler would want. Visit the World Famous San Diego Zoo®, SeaWorld Adventure Park, Legoland California, the Historical Gaslamp Quarter, and Seaport Village. Beautiful Balboa Park has the largest concentration of museums west of the Mississippi and a nationally recognized theater. Add in award-winning restaurants, shopping, and nightlife and San Diego is a can't-miss destination.

The Holiday Inn on the Bay offers breathtaking views of the famous bay or the spectacular city skyline. The hotel is newly renovated with three restaurants and a cocktail lounge along with a swimming pool and fitness center. The heart of downtown is close by, and the airport is only five minutes away.

Please make your own room reservations by calling the hotel before **August 18, 2003**.

Mention ABS Consulting/Government Institutes, and the course name and date to receive the room rate of \$99 per night (plus tax). After that date, rooms may be available but at a higher rate.

Environmental Compliance Bootcamp • October 20-24, 2003

Omni Hotel at CNN Center

100 CNN Center • Atlanta, GA

Tel: (404) 818-4300 • Fax: (404) 818-4426

The Omni Hotel at CNN Center is in exciting downtown Atlanta, in the complex that also houses the world-famous CNN empire. Studio tours are available. Also nearby are the Philips Arena (basketball and hockey) and the Georgia Dome (football). The hotel overlooks Centennial Olympic Park. Enjoy other downtown attractions such as the World of Coca-Cola and Underground Atlanta. The hotel features a business center and access to the City Athletic Club, also in the CNN Center. MARTA, Atlanta's rapid transit system, has a stop in the Omni complex.

Please make your own room reservations by calling the hotel before **September 29, 2003**.

Mention ABS Consulting/Government Institutes, and the course name and date to receive the room rate of \$129 per night (plus tax). After that date, rooms may be available but at a higher rate.

Environmental Compliance Bootcamp • November 3-7, 2003

Westin Casuarina Las Vegas

160 East Flamingo • Las Vegas, NV

Tel: (702) 836-9775 • Fax: (702) 836-9776

There is no place quite like Las Vegas, a city that never sleeps and that adds more and more fabulous attractions each year. Where else can you go from seeing a pirate battle to an exploding volcano to a gallery of art masterpieces to the ruins of an ancient Egyptian tomb to the natural beauty of the desert. With luxury resorts, world-class dining, critically acclaimed shows, dozens of golf courses, spas, and exclusive retailers, the choices are endless.

Be among the first to enjoy the luxury of the brand-new Westin Casuarina Las Vegas, which opens in Fall 2003, just steps from the famous Las Vegas "Strip." The hotel features a full-service spa, an outdoor heated pool, and a state-of-the-art fitness center along with a restaurant and Starbuck's coffee shop.

Please make your own room reservations by calling the hotel before **October 5, 2003**.

Mention ABS Consulting/Government Institutes, and the course name and date to receive the room rate of \$109 per night (plus tax). After that date, rooms may be available but at a higher rate.

More from Government Institutes/ ABS Consulting

Make your training dollars go further!

Save Hundreds of Dollars Per Course With ClassPass™ Discount Coupons!



Do more with your training budget for less money by purchasing ClassPass™ discount coupons from ABS Consulting/Government Institutes. ClassPass™ coupons offer you a flexible solution for training you and your staff—all at eye-opening discounts of hundreds of dollars per course and thousands of dollars over the life of your coupons.

Valid for 24 months from the date of purchase, each individual ClassPass™ discount coupon can be redeemed for one public course day of training for anyone in your organization. Purchase your ClassPass™ discount coupons in convenient 20-Day (Gold Pass) or 50-Day (Platinum Pass) packages. The more you purchase, the more you save!

20-Day “Gold” ClassPass™ Book of Discount Coupons	\$7,500
50-Day “Platinum” ClassPass™ Book of Discount Coupons	\$15,000

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Consider the advantages:

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- ✓ Course content can be modified to meet your specific needs

With as few as 6 attendees, our On-Site Training Group will send the instructors to your company—or the location of your choice. With an instructor database of over 1,500 practicing professionals and a wealth of training resources, we can develop unmatched training packages that will satisfy your training requirements. You can choose from any of our public training courses, or we will design a customized course for your company.

Contact us today for a free consultation!

Call: (301) 921-2366 or E-mail: onsite_training@absconsulting.com

Coming Soon from ABS Consulting/Government Institutes

Get the Bootcamp experience with the spotlight on Federal Facilities

The Federal Facility Environmental Compliance Bootcamp

August 4-8, 2003 • ABS Institute • Houston, TX

Notices of Violations (NOVs) are being delivered with regularity. Don't let a lack of training knowledge hurt your environmental program. Learn management strategies and eliminate NOV's at your facility.

For details on this course, call (301) 921-2345 or visit www.govinst.com
For details on the GSA Schedule, visit www.fss.gsa.gov

Certificate and Accreditation Information

A handsome Course Completion Certificate will be presented on the last day of each course. Continuing Legal Education (CLE) credits are available from most State Bar Associations. ABS Consulting/Government Institutes is a State Bar of California MCLE approved provider. ABS Consulting/Government Institutes is an authorized Florida Board of Professional Engineers Continuing Education Provider (CEP 00072). Any students interested in accreditation must call Government Institutes at least 10 days before the course begins to provide their license number. Course(s) may qualify for Certified Hazardous Materials Manager (CHMM) continuing education maintenance points and National Registry of Environmental Professionals' continuing education/proficiency maintenance contact hours. For details, contact the accrediting organization directly.

Course Benefits

Car Rental Discounts

ABS Consulting/Government Institutes has special rates with Alamo Rent-A-Car. Call Alamo at (800) 732-3232 and request Group ID #77821, Rate Code GR.

Guarantee of Satisfaction!

We're sure you will be satisfied with the content of our courses. If you're not, tell us why in a brief letter, and we will credit your investment toward another course. You risk nothing.

Team Registration Discounts

When you send three or more people from your organization to the same course and provide a single payment, you may deduct \$200 from each registration. Take advantage of this opportunity to train your team and maximize your travel investment. (excludes other discounts)

Substitute Any Time!

You may designate a substitute or transfer your registration in writing any time before the course begins. To cancel and obtain a full refund, please make sure we receive your notice in writing at least 10 business days prior to the course start date. If you cancel in writing after that date, but before the course begins, you'll receive an 85% refund. No refunds are given for cancellations or transfers received the day the course begins or later. Please note: We are rarely forced to change the dates or location of a program; in these circumstances our liability is limited to reimbursement of tuition.

Registration Form

Priority Code: EQ 05 06 07 08 09

Yes! I'd like to attend:

The Environmental Compliance Bootcamp™

- September 8-12, 2003 • Holiday Inn on the Bay • San Diego, CA • #2005 \$2,199
- October 20-24, 2003 • Omni Hotel at CNN Center • Atlanta, GA • #2007 \$2,199
- November 3-7, 2003 • The Westin Casuarina Hotel • Las Vegas, NV • #2009 \$2,199

Name: _____

Title: _____

Company: _____

Address: _____

City: _____ State: _____

Zip+4: _____

Fax: _____

E-mail: _____

Account# (off the mailing label): _____

If you need special services during the course, please call (301) 921-2345.

Register three or more to receive the Team Discount of \$200 off each registration!

When you send three or more people from your organization to the same course and provide a single payment, you may deduct \$200 from each registration.

2nd Registration

Name: _____

Title: _____

E-mail: _____

3rd Registration

Name: _____

Title: _____

E-mail: _____

If cancellation occurs and less than three remain registered for the course, the team discount will not be applied to the remaining registrations. *(Excludes other discounts.)*

5 Easy Ways to Register

- 1 CALL (301) 921-2345** and register with a credit card or have us reserve a place while you complete your paperwork. 8:30 am – 5:30 pm EST (M-F)
- 2 FAX (301) 921-0264**, 24 hours a day, 7 days a week! Fax your registration with a credit card # or your completed purchase/training order or fax us just to reserve a place.
- 3 ON-LINE REGISTRATION!** Use our website to register securely with a credit card or reserve a place at: www.govinst.com
- 4 MAIL your purchase order** or credit card number with your registration (must be received at least 7 business days prior to the start of the course) to: **ABS Consulting/Government Institutes**, 4 Research Place, Suite 200, Rockville, MD 20850, USA
- 5 MAIL your check** (payable to ABSG Consulting Inc.) with your registration (must be received at least 7 business days prior to the start of the course) to: **ABSG Consulting Inc.**, PO Box 846304, Dallas, TX 75284-6304, USA

Payment Options - Please ✓one of the following:

- Purchase order attached
- Credit card information provided
- Check or money order enclosed
- Reserve a spot while I process payment

Credit Card



Name _____

Card # _____

Exp Date _____

Signature _____